

F SB CA JOB JAR

Job Type Key: EL = Electrical CP = Carpentry PT = Painting GN = General PL = Plumbing AC = Air Conditioning

Job Type	Job Description & Details	Needed By	Requestor	Contact Person
GN	Replasca Weatherstripping on Main Building / West Doors		Jack	Jack
GN	Clean Playground Area and Equipment		Amy Z.	Amy Z.
EL	Repair Or Replace The Ceiling Fans In Foyers		Jim R.	Lary Hyde
EL	Check And Repair Parking Lot Lights		Jim R.	Lary Hyde
PT	Paint Around Door on west side of Building B / Paint door on east side		Kyle	Howard D.
GN	Replace grass around Main with desert landscaping / gravel		Jack	
GN	Replace all a/c filters		Jack	
CP	Install Lock Box / Letter Slot in Naomi's Office		Jack	Jack
PT	Paint Main Building / Retaining Walls (Coordinate with Landscaping)		Jack	Jack
GN	Install kick-down door stops on MAC doors	DONE		
PT	Paint Or Replace Ceiling Tiles - Lower Level Of Main Bldg.	DONE		
GN	Install Seven Day Programmable Thermostat Near South Offices	DONE		
GN	Remove "pipe" outside of door on west of Building "B." Put in door stop	DONE		
PT	Paint Transformer Boxes To Remove Graffiti	DOME		
PL	Water Heater In Main Kitchen Area Leaks And Needs To Be Replaced-	DONE		
PL	Trap Leaking On Urinal Next to Sink In East Side Men's Rest Room	DONE		
GN	Remove Tree Near Sidewalk On The East Side Of Building	DONE		
CP	Install Remaining 4 Whiteboards In MAC Building-	DONE		
CP	Move Bulletin Board From MAC2 To MAC3-	DONE		
GN	Stripe A Walkway From Parking Lot From MAC Building To Main	DONE		
EL	Replace Photo Cell on top of Building "D"; controls porch lights	DONE		
EL	Install Brighter Porch Light On North Side of Building "C"	DONE		
GN	Prune Tree in Play Ground	DONE		
GN	Adjust Door Closers on MAC . . . Slow down the doors	DONE		